

首程控股有限公司 SHOUCHENG HOLDINGS LIMITED

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立之有限公司) (Stock Code: 697) (股份代號: 697)

13 September 2024

Dear Registered Shareholders.

Notification of publication of the 2024 Interim Report (the "Document")

We hereby notify you that the Document, in both English and Chinese, is now available on the website of Shoucheng Holdings Limited (the "Company") at www.shouchengholdings.com and the website of Hong Kong Exchanges and Clearing Limited ("HKEx") at www.hkexnews.hk. You may access the Document by clicking "Financial Reports" under "Investor Relations" section on the homepage of the Company's website, or a printed copy of the Document is enclosed according to your previous election.

You may at any time choose to receive Corporate Communications()) free of charge either in printed form or via the Company's website ("Website Version") instead of receiving printed copies, and to receive by email (i) notifications of the publication of the Corporate Communications on the Company's website and (ii) all future Actionable Corporate Communications() in electronic form. It is the responsibility of registered shareholders to provide a valid email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing Part B of the Change Request Form on the reverse side of this letter and signing and returning it by using the enclosed mailing label (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp) to the Company's share registrar, Tricor Tengis Limited (the "Share Registrar"), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. If no email address is provided or the email address provided is not functional (where the system-generated "non-delivery message" is received), (i) a notification letter of the publication of the Corporate Communications on the Company's website and (ii) the Actionable Corporate Communications will be sent to you by post at your address as appears in the Company's register of members until such time that a valid email address is provided to the Share Registrar.

If you have difficulty in receiving or gaining access to the Website Version of the Document or would like to receive a printed copy of the Document, please complete Part A of the Change Request Form on the reverse side of this letter and sign and return it to the Share Registrar at the abovementioned address by using the enclosed mailing label. The Change Request Form may also be downloaded from the website of the Company or HKEx. The Company will promptly upon your request send the Document to you in printed form free of charge.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m. from Monday to Friday, excluding Hong Kong public holidays) or send an email to 697-ecom@hk.tricorglobal.com.

Yours faithfully, For and on behalf of Shoucheng Holdings Limited Zhao Tianyang Chairman

Notes

- (1) "Corporate Communications" refer to any document issued or to be issued by the Company for the information or action of the securities holders of the Company, including but not limited to: (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- (2) "Actionable Corporate Communications" refer to any Corporate Communications from the Company that seeks instructions from the securities holders of the Company on how they wish to exercise their rights or make an election as the securities holders of the Company. For the avoidance of doubt, notices of general meetings and proxy forms are not regarded as Actionable Corporate Communications.

致登記股東:

登載2024年中期報告(「該文件」)之通知

我司現謹通知 閣下,該文件之英文及中文版,現已登載於首程控股有限公司(「**本公司**」)網站www.shouchengholdings.com及香港交易及結算所有限公司(「**香港交易所**」)網站www.hkexnews.hk。 閣下可於本公司網站首頁按「投資者關係」一欄下的「財務報告」瀏覽該文件,或本公司已按 閣下先前的選擇附上該文件的印刷本。

閣下可隨時選擇收取公司通訊"的印刷本,費用全免,或透過本公司網站收取公司通訊(「網上版本」),以代替收取印刷本,並透過電郵收取(i)公司通訊已在本公司網站登載的通知函及(ii)日後所有可供採取行動的公司通訊。電子版本。登記股東有責任提供有效的電郵地址。如 閣下尚未提供 閣下之電郵地址予本公司,或需更新 閣下之電郵地址,本公司建議 閣下填妥本函背面的更改申請表格的乙部,並於簽署後使用隨附的郵客標籤(如在香港投客,毋須貼上郵票;否則,請貼上適當的郵票)客回本公司之股份過戶登記處,卓佳登捷時有限公司(「股份登記處」)(地址為香港夏葱道16號遠東金融中心17樓)。如 閣下未有提供電郵地址或所提供的電郵地址無效(即收到系統可放等發送失敗訊息」),則會按 閣下在本公司股余冊上所示之地址向 閣下郵客(i)公司通訊已在本公司網站登載的通知函及(ii)可供採取行動的公司通訊,直至股份登記處收到 閣下有效的電郵地址為止。

若 閣下收取或接收該文件的網上版本出現困難或欲收取該文件的印刷本,請填妥本函背面的更改申請表格的甲部,並於簽署後使用隨附的郵寄標籤 寄回股份登記處,地址如上。更改申請表格亦可於本公司網站或香港交易所網站內下載。本公司將應 閣下的要求盡快向 閣下發送該文件的印刷本, 費用全免。

閣下如有任何與本函有關的疑問,請在辦公時間內致電股份登記處(852) 2980 1333,辦公時間為星期一至星期五(香港公眾假期除外)上午9時正至下午5時正,或發送電郵至697-ecom@hk.tricorglobal.com。

代表 **首程控股有限公司 趙天暘** *主席* 謹啟

2024年9月13日

附註:

- (1) 「公司通訊」指由本公司已發出或將予發出以供本公司證券持有人參照或採取行動的任何文件,其中包括但不限於:(a)董事會報告、年度賬目連同核數師報告及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。
- (2) 「可供採取行動的公司通訊」指本公司任何涉及要求本公司證券持有人指示其擬如何行使其有關本公司證券持有人的權利或作出選擇的公司通訊。為免出現疑問·股東大會 通告及代表委任表格不被視為可供採取行動的公司通訊。

Change Request Form 更改申請表格 首程控股有限公司(「本公司」) To: Shoucheng Holdings Limited (the "Company") 由卓佳登捷時有限公司轉交 c/o Tricor Tengis Limited 香港夏慤道16號 17/F, Far East Finance Centre 16 Harcourt Road, Hong Kong 遠東金融中心17樓 Part A - To receive a printed copy of the 2024 Interim Report (the "Document"): 甲部 - 收取2024年中期報告 (「該文件」) 之印刷本: (Please mark a "✔" in the following box to indicate your choice and consent) (請在下列方框內劃上「✔」號以示 閣下的選擇及同意) I/We have chosen (or am/are deemed to have agreed) to read the Document by electronic means through the Company's website (the "Website Version"), but I/we would like to receive a printed row have this in ordinaria content to have agreed to read the Document by decitionic means through the Company's website (the We copy of the Document now. 本人/吾等已選擇(或被視為已同意)透過本公司網站以電子方式瀏覽該文件(「網上版本」),但現在希望收取該文件的印刷本。 Part B – To change the choice of means of receipt of all future Corporate Communications*: 乙部 — 更改日後所有公司通訊*的收取方式: (Please mark a "✔" in ONLY ONE of the following boxes to indicate your choice and consent) (請僅在下列其中一個方框內劃上「✔」號以示 閣下的選擇及同意) to read all future Corporate Communications by electronic means through the Company's website (the "Website Version") instead of receiving printed copies, and to receive (i) notifications of the publication of the Corporate Communications on the Company's website and (ii) all future Actionable Corporate Communications* of the Company in electronic form, through my/our email address below; OR 透過本公司網站以電子方式瀏覽日後所有公司通訊(「網上版本」),以代替收取印刷本,並透過以下本人/吾等之電郵地址收取(i)公司通訊已在本公司網站登載的通知函及(ii)日後所有可供採取行動的公司通訊*電子版本;或 Email Address 電郵地址 (Please use BLOCK CAPITAL. The Company will send to the email address provided above (if any) only (i) notifications of the publication of the Corporate Communications on the Company's website in the future and (ii) all future Actionable Corporate Communications in electronic form. If no email address is provided or the email address provided is not functional (where the system-generated "non-delivery message" is received), (i) a notification letter of the publication of the Corporate Communications on the Company's website and (ii) the Actionable Corporate Communications will be sent to you by post at your address as appears in the Company's register of members.

(請用正槽填寫。本公司日後僅將(i)公司通訊已在本公司網站登載的通知函及(ii)日後所有可供採取行動的公司通訊電子版本發送至如上提供之電郵地址(如有)。如 關下未有提供電郵地址與次(即收到系統生成的「發送失敗訊息」),則會按 關下在本公司股東名冊上所示之地址向 關下鄉寄(i)公司通訊已在本公司網站登載的通知函及(ii)可供採取行動的公司通訊。) to receive the printed copies of all future Corporate Communications in both English and Chinese 收取日後所有公司通訊的英文及中文印刷本。 Shareholder's full name: 股東全名: Signature: 答夕 (in block letters 以正楷填寫) Address: 地址: se complete all your details clearly. Any Change Request Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the Company 閣下清差填妥所有資料。本公司將有酌情權決定任何未有清楚填妥或填寫不正確之更改申請表格無效。 war not 1 いたのから 川東代 "からい即ではいませんに中不月府定場女保局の工匠地之火以中間衣信無深。 If Part A or Part B has more than one box marked ((), no box marked ((), no box marked ())。 如在甲部成乙郎作出器過一項選擇。或未有作出選擇。或未有套署。或在其他方面與第不正確。則本更改計讀表格將會作廢。 The instruction under Part B above will apply to all future Corporate Communications to be sent to you until you inform us otherwise. 上述乙郎的指示蔣邁用於向 閣下發出的日後所有公司通訊,直至 閣下另行通知為止。 上述乙部的指示將適用於向 閣下發出的日後所有公司總訊"直至 閣下戶行總則為止。 If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid. 如圖聯名股東,則本更改申請表格須由該名其姓名首先列於本公司股東名冊上的聯名股東簽署方為有效。 For the avoidance of doubt, the Company does not accept any special instructions written on this Change Request Form. 為免存後》本公司無不接受於本更改申請募格是書寫之任何部外指示。 "Corporate Communications" refer to any document issued or to be issued by the Company for the information or action of the securities holders of the Company, including but not limited to: (a) the directors' report, its annual accounts together the company of the company document issued or to be issued by the Company for the information or action of the securities holders of the Company, including but not limited to: (a) the directors' report, its annual accounts together the company in the company in the company in the property (b) a policy of meating (d) a light of company (d) a proxy form with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report and where applicable, its summary financial report; (b) the interim report and where applicable, its summary interim report and where applicable, its summary interim report (c) a notice of meeting; (d) a listing document; (e) a circle of meeting; (d) a listing docum

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明
"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and

mailing address.
本聲明中之(個人資料)相等於《個人資料(私隱) 條例》(第486章)(「私隱條例》) 所定義之(個人資料)。當中可能包括包不限於 關下之姓名、聯絡電話號碼、電郵地址及郵寄地址。
Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.
關下是自蘇提供個人資料、促使按 關下選擇之方式收取公司通訊。本公司蔣在育需要之期間,保存 閣下之間人資料作核實及記錄用法。
You have the right to request access to and/or correction of the Personal Data should be in writing by either of the following means:
图下有權根據(私隱條例》中的條款,查閱及/或修改 閣下之個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出:

By mail to: 郵寄至:

Data Privacy Officer Tricor Tengis Limited 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong is-enquiries@hk.tricorglobal.com By email to:

雷郵至:

(Please cut along the dotted line 請沿虛線剪下)

Mailing Label 郵寄標籤

Tricor Tengis Limited 卓佳登捷時有限公司 Freepost No. 簡便回郵號碼:10 GPO

Shoucheng (697)

Hong Kong 香港

如在本港投寄, 閣下無需支付郵費或貼上郵票。

Please cut the mailing label and stick it on an envelope to

return this Change Request Form to us.

No postage stamp is required for local mailing.

閣下寄回此更改申請表格,請將此郵寄標籤剪貼於信封上。